

Warehouse Optimization Checklist

1. Racking Systems

- Pallet rack uprights and beams appear undamaged and upright.
- Beams are securely seated, with safety pins visibly in place.
- Wire decking or pallet supports are in use where needed.
- Load signage is present and positioned clearly on racking.
- No obvious signs of overloading or product extending past rack edges.

 *Have damaged rack? Our team offers professional rack inspections and compliance checks.*

2. Layout & Space Utilization

- Aisles are clear and wide enough for forklifts and equipment to maneuver safely.
 - Vertical space is used efficiently (extra shelf levels or taller uprights considered).
 - Deadstock or low-turn inventory has been relocated or flagged.
 - High-turn SKUs are positioned near shipping/staging areas.
 - Potential areas for layout reconfiguration have been noted for review.
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3. Safety & Organization

- Emergency exits and equipment (fire extinguishers, first-aid kits) are visible and accessible.
- Floor markings and safety signs are clean, visible, and not worn out.
- PPE stations are stocked and easy to access.
- Warehouse tools (ladders, pallet jacks, etc.) are stored in designated areas.
- No loose items or clutter in walking or forklift paths.

 *Tip: Consider adding end-of-aisle rack protection or upright guards in high-traffic areas.*

4. Equipment & Tools

- Forklifts and material handling equipment are operating smoothly.
 - Equipment has a routine maintenance plan in place
 - Any equipment nearing replacement or requiring repair is listed for management.
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5. Operational Planning

- Inventory levels and storage capacity are aligned with volume projections.
- Staffing needs and training requirements have been reviewed.
- Staging areas are clearly defined and not overcrowded.
- All vendor & Pallet Rack Systems contacts are current for fast reorders or expansion needs.

Routine inspections improve safety and can lower insurance costs.

Call to schedule your full warehouse rack inspection today!